

## MEDIA RELEASE FORM

Dear Parents:

Lorain City Schools may develop, participate in, or be the subject of media-based presentations, publications or events which highlight various educational, instructional, and promotional activities that take place during the course of the school year. The release at the bottom should be completed and returned if you **DO NOT** want your child's image, likenesses, voice or academic work utilized for publications, media-based presentations, and promotion of the District.

**Examples might include:**

- Videotapes (student or teacher generated video footage)
- Community presentations by Lorain City Schools staff members
- Live production such as video conferencing
- Web pages and WLCS TV Channel 20
- News broadcasts or news stories of various media
- Publications (newsletters, brochures, post cards, etc.)
- Publicity and advertising

**NOTE: This release does not apply to public performances.**

**TO PARENTS:**

If you **DO NOT** wish Lorain City Schools to use your child's image, likenesses, voice or academic work for any publications, media-based presentations, or promotion of the District, please fill out and sign the section below and return it to your child's school classroom. If you have additional questions regarding this form, please contact the Charleston Administrative building at 440.233.2271.

\_\_\_\_\_  
Child's Name (please print)

\_\_\_\_\_  
School, Grade and Homeroom

\_\_\_\_\_  
Parent or Guardian name (please print)

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

**TO TEACHERS:**

Returned forms are to be **kept on file in the classroom**. Teachers should refer to their filed release form denials when communications staff member(s) and media personnel are present or at other times when student images, likenesses, voices, or academic work would be publicly promoted. The teacher should notify those individuals of any students who cannot be utilized. **A list of students who return the form should be forwarded to your building secretary.**

Parents: If you choose to complete this form, please return to your classroom teacher.