

**LORAIN BOARD OF EDUCATION  
PAYROLL SCHEDULE - 26 PAYS  
2023-24**

TIMECARD REPORTING PERIOD				APPROVED TIMECARDS/TIMESHEETS DUE TO FINANCE OFFICE BY 10:00 A.M.	PAY DATE
Saturday			Friday	Tuesday	Friday
1	8/12/23	THRU	8/25/23	8/29/23	9/8/23
2	8/26/23	THRU	9/8/23	9/12/23	9/22/23
3	9/9/23	THRU	9/22/23	9/26/23	10/6/23
4	9/23/23	THRU	10/6/23	10/10/23	10/20/23
5	10/7/23	THRU	10/20/23	10/24/23	11/3/23
6	10/21/23	THRU	11/3/23	11/7/23	11/17/23
7	11/4/23	THRU	11/17/23	<b>*EARLY</b> 11/21/23	12/1/23
8	11/18/23	THRU	12/1/23	12/5/23	12/15/23
9	12/2/23	THRU	12/15/23	12/19/23	12/29/23
10	12/16/23	THRU	12/29/23	<b>*EARLY</b> 12/29/23	1/12/24
11	12/30/23	THRU	1/12/24	1/16/24	1/26/24
12	1/13/24	THRU	1/26/24	1/30/24	2/9/24
13	1/27/24	THRU	2/9/24	2/13/24	2/23/24
14	2/10/24	THRU	2/23/24	2/27/24	3/8/24
15	2/24/24	THRU	3/8/24	3/12/24	3/22/24
16	3/9/24	THRU	3/22/24	3/26/24	4/5/24
17	3/23/24	THRU	4/5/24	4/9/24	4/19/24
18	4/6/24	THRU	4/19/24	4/23/24	5/3/24
19	4/20/24	THRU	5/3/24	5/7/24	5/17/24
20	5/4/24	THRU	5/17/24	5/21/24	5/31/24
21	5/18/24	THRU	5/31/24	6/4/24	6/14/24
22	6/1/24	THRU	6/14/24	6/18/24	6/28/24
23	6/15/24	THRU	6/28/24	7/2/24	7/12/24
24	6/29/24	THRU	7/12/24	7/16/24	7/26/24
25	7/13/24	THRU	7/26/24	7/30/24	8/9/24
26	7/27/24	THRU	8/9/24	8/13/24	8/23/24

**\* Pay period 11/4/23-11/17/23: Non 260 days employees who do not work during Thanksgiving Break (11/20/23-11/24/23) need to submit their timecards to Payroll on 11/17/23.**

**\* Pay period 12/16/23-12/29/23: Non 260 days employees who do not work during Winter Break (12/25/23-1/4/24) need to submit their timecards to Payroll on 12/22/23.**