

Adult Diploma Program

The Adult Diploma Program provides job training and a new pathway for adults, ages 22 or older, to earn a high school diploma AND industry credentials aligned to one of Ohio's in-demand jobs.

What makes this program different from a traditional high school setting is the delivery of instruction to adults. Instead of measuring academic achievement through clock hours, seat time or credits earned, the focus is on a competency-based approach that provides a self-paced option. Once competencies have been learned, adults then demonstrate mastery of skill. Each eligible adult works with the provider to create a customized student success plan.

Where is the Adult Diploma Program available in Ohio? Please go to the following link in order to see the names of the places that offer the program. <http://education.ohio.gov/Topics/Testing/Ohio-Options-for-Adult-Diploma/Adult-Diploma-Program/Provider-Information>

Adult Diploma Program Information	
AGE	Open to adults 22+
DIPLOMA TYPE	State-issued High School Diploma awarded
AVAILABILITY	Available at approved educational institutions throughout the state.
TESTING	Students do not have to pass the OGT/Proficiency test; however, they are required to pass the ACT WorkKeys.
DURATION	Program duration depends on the length of the credential program.
REQUIREMENTS	No minimum number of High School credits required
BEST FOR...	Best for adults seeking to enter in-demand job fields such as STNA, EMT, Pharmacy Technician, Phlebotomy, CDL, IT support services.

Lorain County JVS

Adult Diploma Program ADP

For more information about the Ohio Adult Diploma Program, contact Diana Gott at (440) 774-1051, ext. 22200 or ext. 22254. The Adult Diploma Program (ADP) gives students an opportunity to earn an official high school diploma from the state of Ohio, and an approved industry credential in the program of their choice, from the select programs offered. Students will also receive a National Career Readiness Certificate after passing the WorkKeys assessments prior to starting a program. The program is free to adults who are over 22 years old, living in Ohio and do not have a diploma or a GED.

In addition to receiving a diploma from the state, certifications are also offered in a number of program areas including State Tested Nursing Aide (STNA), Precision Machine Trades, Phlebotomy, and EMT.

Each of these programs has a different number of hours required for completion. All classes are offered in the evening.

State Tested Nursing Aide (STNA) = 75 hours (5 week program); starts Aug 27-Oct 1, 2018 or Oct 15-Nov 26, 2018; class meets 4:30-9:30pm on Mon, Wed, Thur. STNAs work in both nursing homes and long-term care facilities. The classes prepare students for entry-level positions in the healthcare field and are designed for students with or without previous medical experience. Content in the classroom and skills lab includes: communication, safety, personal care, body mechanics, infection control, basic nursing and restorative care. Students learn the latest trends and practices with a hands-on approach. Graduates of this program are eligible to take the Ohio STNA exam.

Phlebotomy Technician = 463 hours (less than full school year); starts Sep 18, 2018-March 14, 2019; class meets 9am-12:30pm Tue, Wed, Thur and 9am-3pm Fri. A phlebotomy technician draws quality blood samples from patients or blood donors and prepare those specimens for medical testing. Upon completion of this program and the NHA national exam, entry-level job opportunities are excellent at hospitals outpatient clinics, or physicians' labs. This program includes Anatomy and Physiology, Medical Terminology, CPR, and a six-week non-paid supervised externship.

Emergency Medical Technician (EMT) = 150 hours (one semester/18 weeks); starts Sep 10, 2018-Feb 28, 2019; class meets Noon-4pm Mon, Thur **OR** 5:30-9:30pm Mon, Thur. The course is required for certification as an EMT in the state of Ohio. The program prepares an individual to serve on ambulance services and fire departments.

Precision Machine Trades = 600 hours (one school year/36 weeks); starts Sep 10, 2018- June 5, 2019; class meets 5:30-10pm Mon Tue, Wed, Thur. Program focuses on Tool and Die, CNC, Mold Making, and many other metal-working trades. Currently, there are many positions open for skilled metalworkers in this region, and demand is expected to increase even more as the current workforce retires. This program provides hands-on experience with Lathe, Milling, Swiss Machining, Blueprint Reading, GD & T, Shop Math, CNC, CNS Programming, 3D Printing REB, Tooling, Measuring, Safety, Metallurgy and Work-Based Instruction. This program consistently connects its graduates to jobs in our area! Students participate in a work-based experience in a local manufacturing company.

**Tutors are available to assist with preparing for certification exams.*

WorkKeys

The National Career Readiness Certificate Assessments (WorkKeys) consists of three assessments. Please use the link following the assessment to view sample questions:

- **Applied Math** - <https://www.act.org/content/act/en/products-and-services/workkeys-for-job-seekers/preparation/applied-mathematics.html?page=0&chapter=0>
- **Workplace Documents** - <https://www.act.org/content/act/en/products-and-services/workkeys-for-job-seekers/preparation/reading-for-information.html?page=0&chapter=0>
- **Graphic Literacy** - <https://www.act.org/content/act/en/products-and-services/workkeys-for-job-seekers/preparation/locating-information.html?page=0&chapter=0>