

Larkmoor Elementary Title 1



2009-2010

School Parental Involvement Policy/Plan

PART I. GENERAL EXPECTATIONS

Larkmoor Elementary agrees to implement the following statutory requirements: Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies/plans meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.

Larkmoor Elementary will notify parents of the policy/plan in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy/plan will be made available to the local community and updated periodically to meet the changing needs of parents and the school.

In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, Larkmoor Elementary will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.

If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency.

Larkmoor Elementary will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.

Larkmoor Elementary will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.

The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.

The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition: *Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY / PLAN COMPONENTS

The School Parental Involvement Policy/Plan must include a description of how the district will implement or accomplish each of the following components. *[Section 1118, ESEA.]* There is no required format for these descriptions. However, regardless of the format the district chooses to use, a description of each of the following components below must be included in order to satisfy statutory requirements.

1. Larkmoor Elementary will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:

- *The school will have parents participate on the school Building Leadership Team which will meet on a monthly basis.*
- *The school will utilize Title 1 funding to hire a Parent Liaison.*
- *Parent Teacher Organization (PTO) will actively participate in developing parental involvement activities.*

2. Larkmoor Elementary will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- *The school will conduct meetings with parents to discuss schoolwide social and academic data.*
- *The school will have parents reside on the District Parent Advisory Committee which will discuss school reform and improvement.*

3. Larkmoor Elementary will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

The school will conduct meetings during, before, and after school to convenience the parents.

- *The school will send newsletters home to notify parents of meetings.*
- *The school will offer dinners, childcare, and various activities and incentives to encourage parents to attend meetings.*

4. Larkmoor Elementary will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

- *The school will send home school bulletins with curricula and assessment information.*
- *The school will display the school state report card in the main office.*
- *The school will discuss student's academic and social achievement during conferences.*
- *The school will utilize Title 1 funds to conduct assessment informational meetings with parents.*

5. Larkmoor Elementary will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in

decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- The school administrative and teaching staff will communicate with parents who have concerns by making phone calls, notes home, and e-mail.

6. Larkmoor Elementary will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

- *The school will send home student State Report Cards.*
- *Students will receive interim and report cards which will communicate student's academic and social progress.*
- *The school will provide parental access to report cards through Progress Book. Parents will internet access will have the ability to view student's grades and monitor their progress.*

7. Larkmoor Elementary will take the following actions to provide each parent timely notice: when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

- The school will notify parents of teachers who are not Highly Qualified (HQT) by via mail and maintaining a record at the school and district level.

8. Larkmoor Elementary will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph:

- The school will send parent volunteers to the state for training on content standards and assessment.
- The school will send home an assessment calendar monthly to notify parents of state and district test and relevance.
- During Open Houses discuss student's report cards and internet access to them.
- The school will offer educational nights for parents and students to attend which will incorporate the academic content standards: Animal Reading Night, Science Night, Math Night, and Literature Night.

9. Larkmoor Elementary will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

- *The school will offer educational fun nights which encourages student and parent academic and social interaction.*
- *The school will use Title 1 Funding to have local agencies and speakers attend parent workshops.*
- *The school will develop a Parent workroom. The parent workroom will have academic and social support for parents and students.*

10. Larkmoor Elementary will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- The school will use Title 1 funding to hire a Parent liaison. The liaison will communicate with parents, teachers, and agencies.
- The school will develop a partnership with Bellefaire Counseling Agency to assist students and parents.

11. Larkmoor Elementary will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- *The school will develop a parent resource room which will contain parent literature materials, educational materials, and information on various resource agencies.*

PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY/PLAN COMPONENTS

The School Parental Involvement Policy/Plan may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- Training parents to enhance the involvement of other parents;
- Arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- Adopting and implementing model approaches to improving parental involvement;
- Establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

PART IV. ADOPTION

This School Parental Involvement Policy/Plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by

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This policy/plan was adopted by the Larkmoor Elementary on **12/15/09** and will be in effect for the period of the 2009-2010 school year. The school will distribute this policy/plan to all parents of participating Title I, Part A children on or before **1/8/10**.

(Signature of Authorized Official) (Date)

(This school policy/plan need NOT be board approved-same as the district policy under the New Regulations 10-08)